



## TARDY POLICY

The school's tardy policy has been developed to emphasize the importance of each student arriving on time to school every day and remaining in the classroom for the entire period. Learning personal responsibility by arriving to school and class on time is an integral part of the school's standard of excellence, which helps prepare students for success.

Tardiness interrupts instructional time. Students should be inside the classroom by the schools announced start time. A student arriving after this time must report to the front office and obtain a tardy slip. Tardiness to school will be unexcused, unless the student arrives to campus late for one of the following reasons:

- Personal illness
- Attendance at a required court appointment
- Appointment with a doctor, dentist, or other professional
- Inclement Weather (Principal's Approval Needed)

During the first 10 days of school, the school will be working with the students, focusing on getting organized and arriving to class on time. **The Tardy Policy will be effective after the 8 days of school.**

**Important: *Late to School tardies resulting to more than 20 unexcused tardies may disqualify the student for re-enrollment for the next school year. After the 20 tardies, the Parent/Guardian must meet with the school principal and submit a letter explaining the reason(s) for the excessive tardiness. It is at the principal's discretion to allow or not allow the re-enrollment.***

**The student's responsibility** is to move quickly and safely through school's hallway and report to class before the tardy bell rings. It is the student's responsibility to BE ON TIME to class!

**The parent's responsibility** is to discuss the school's tardy policy with their child, reinforcing the student's ability to be responsible for arriving to class on time and most importantly, it is the parent's responsibility to bring the student to school on time.

**Note: If you bring your child to school after the 1<sup>st</sup> period tardy bell rings, you must park and come into the school to sign your child in.**

**The teacher's responsibility** is to encourage students to come to class on time. Teachers will be standing at the classroom door to supervise students during passing time and to encourage students to be punctual to class.



**CONSEQUENCES FOR ARRIVING LATE TO SCHOOL FOR STUDENTS WHOSE PARENTS DRIVE TO SCHOOL**

<b>Number of Tardies</b>	<b>Consequences</b>
1-3	Verbal Warning to Parents
4-5	Written Warning to Parents
6-9	Conference with Parents
For every 10	Parent/Guardian will be required to attend a school-provided class on tardiness. Failure to meet this requirement will result in the school filing a case with Child Protective Services.

**CONSEQUENCES FOR ARRIVING LATE TO SCHOOL FOR STUDENTS WHO DRIVE THEMSELVE TO SCHOOL**

<b>Number of Tardies</b>	<b>Consequences</b>
1-3	Verbal Warning
4-5	Morning or After-School Detention
6-9	In-School Suspension
For Every 10	Student will be required to perform 1 hour of community service. School will provide the community service options to the parents/guardian. Failure to attend will result in a 1 Day Out-of-School Suspension.